

# 2021 CHECK REQUEST VOUCHER

Account No.

and

Description of Event or Item:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date:

Requested by \_\_\_\_\_  
 (please sign) DO NOT SEND TO THE PRESBYTERY OFFICE WITHOUT MODERATOR'S SIGNATURE

Moderator/Designate \_\_\_\_\_  
 (please sign)

**For Office Use:**

\_\_\_\_\_

**Payable To:** (please print)

Name \_\_\_\_\_

Address \_\_\_\_\_

City/State \_\_\_\_\_ Zip \_\_\_\_\_

(Mail to: other than payee)

\_\_\_\_\_

**PAYABLE FOR:** (please attach sales slips/invoices)

Per Diem: Breakfast \$8.00, Lunch \$10.00,  
 Dinner \$12.00, total per day \$30.00  
 Lodging \$80.00 per night

Travel _____ miles x 25¢ _____	\$	_____
Air _____ Parking _____	\$	_____
Car Rental _____ Cab _____	\$	_____
Meals: # _____	\$	_____
Lodging: # of nights _____	\$	_____
Telephone: _____	\$	_____
Postage: _____	\$	_____
Supplies: _____	\$	_____
Refund/Reimbursement _____	\$	_____
DVD/Book/Magazine Etc. _____	\$	_____
Other : <u>See Description</u> _____	\$	_____
Total Amount of Check	\$	_____

Mail this form to:

Presbytery of Arkansas  
 9221 N. Rodney Parham Road  
 Little Rock, AR 72227

I wish to donate this amount as a tax deduction to the Presbytery of Arkansas

\* Books close Dec. 31st, office closes Dec. 23rd      **Office Use:**  
 \* Keep a copy of what you send.

**7000 COORDINATING TEAM**

7000-01-1-000 Meeting Expense, Meals, Worship  
 7000-06-1-000 Gifts & Awards  
 7000-09-1-000 Moderator's Expense  
 7000-10-1-000 Vice Moderator's Expense  
 7000-20-1-000 Presbytery Workshop/Speaker  
 7000-31-1-000 Background Checks

**7100 ADMINISTRATION**

7100-01-1-000 Admin/Meeting Expense & Fin. Review  
 7100-04-1-000 Debt Reduction Contingency (e.g. appraisal)  
 7100-05-1-000 Loan Payments

**7200/7700 CHURCH AND ITS MINISTRIES**

7200-01-1-000 Committee on Preparation for Ministry—  
 Travel, food, lodging, supplies, etc.  
 7200-02-1-000 Committee on Preparation for Ministry—  
 Cont. Ed., Emergency Fund, etc.  
 7700-01-1-000 COM—Travel, food, meetings  
 8000-01-1-000 Committee on Preparation for Ministry—  
 Meeting Expense  
 8000-09-1-000 Committee on Preparation for Ministry—  
 Candidate Eval, Retreat, Background  
 Checks  
 8400-08-1-000 Wellspring Renewal Center Contract

**7300 YOUTH, YOUNG ADULTS & CAMPUS MINISTRY**

7300-29-1-000 Campus Ministry/Program Support-All  
 7300-71-1-000 YAT—Planning Retreats & Materials  
 7300-73-1-000 YAT—Scholarships  
 7300-74-1-000 YAT—Denomination Trips (Triennium)  
 7300-75-1-000 YAT—Youth @ Presbytery  
 7300-76-1-000 YAT—YouthQuake, All Expenses  
 7300-78-1-000 YAT—Montreat, All Expenses  
 7300-79-1-000 YAT—JrHiJubilee, All Expenses  
 7300-80-1-000 YAT—Matthew 25 Account  
 7300-84-1-000 Young Adult Ministries  
 7300-86-1-000 YAT—Student Leadership Development  
 7300-99-1-000 YAT—Campus Ministry-Special Event  
 Support

**7500 FUTURE OF THE CHURCH**

7500-01-1-000 Administrative and Listening Expenses  
 7500-06-1-000 Black Caucus  
 7500-20-1-000 1001 New Worshipping Communities  
 7500-21-1-000 Arkadelphia/West End Support  
 7500-25-1-000 Presbytery Technology Needs  
 7500-28-1-000 Smaller Church Misc.  
 7500-40-1-000 Annual Spring Retreat  
 7500-51-1-000 New Ministries' Development  
 7500-53-1-000 Laotian Ministry  
 7500-92-1-000 CRE Support  
 7500-98-1-000 Faith Presbyterian Operation Support

**7300/7600/8300/9400 MISSION OF THE CHURCH**

7300-01-1-000 Administrative/Meeting Expense  
 7300-10-1-000 Special Training events/presbytery  
 7300-21-1-000 Ferncliff Support/Summer Camp  
 7300-24-1-000 Ferncliff-Block Grant  
 7300-30-1-000 AR Presbyterian Pilgrimage  
 7300-41-1-000 Diversity—scholarship  
 7300-90-1-000 Resource Center—Resources  
 7300-91-1-000 Resource Center—Admin. Expense  
 7600-03-1-000 Scholarships for Mission Trips  
 7600-05-1-000 International Mission Emphasis  
 7600-26-1-000 Arkansas Interfaith Conference  
 7600-44-1-000 Lyon College  
 7600-45-1-000 Presbyterian Village Support  
 7600-49-1-000 University of the Ozarks  
 7600-51-1-000 Vera Lloyd Home  
 7600-62-1-000 Unified Mission Emphasis/Evangelism  
 7600-96-1-000 Solar Under the Sun  
 8300-01-1-000 Pres. Women—Meeting Exp., Travel, etc.  
 8300-07-1-000 Pres. Women—Spring & Fall  
 Retreats, Synod Gathering  
 9400-01-1-000 Disaster Preparedness—Admin. Exp.

**7800 NOMINATIONS**

7800-01-1-000 Administrative Expense

**8100 REPRESENTATION**

8100-01-1-000 Administrative Expense

**9317 PERM. JUDICIAL COMM.**

9317-00-2-000 Administrative Expense

**8400 PRESBYTERY OFFICE**Admin. & Planning

8400-01-1-000 Supplies/Office Expenses  
 8400-02-1-000 Utilities/Telephone  
 8400-03-1-000 Copy Machine  
 8400-05-1-000 Technology  
 8400-06-1-000 Communication Services Plan  
 8400-07-1-000 Replace Equipment  
 8400-09-1-000 Insurance  
 8400-10-1-000 Miscellaneous Expenses  
 8400-12-1-000 Maintenance (Bldg. & Grounds)  
 8400-13-1-000 Stated Clerk Expenses  
 8400-15-1-000 Recording Clerk Expense  
 8400-22-1-000 K. Palmer—Professional Expenses  
 8400-25-1-000 S. Smith—Professional Exp.  
 8400-29-1-000 Salaries  
 8400-30-1-000 Pension/Major Medical  
 8400-31-1-000 S. Smith—Cont. Education  
 8400-33-1-000 Payroll Taxes  
 8400-34-1-000 S. Smith—Housing  
 8400-40-1-000 S. Smith—FICA  
 8400-41-1-000 Builder/Connector Professional Expenses  
 8400-49-1-000 B. Christianson—Professional Expenses  
 8400-50-1-000 Prior Staff—Travel/Cont Ed  
 8400-53-1-000 TPF/Bookkeeping Fees

**ADMINISTRATIVE COMMISSIONS**

8400-17-1-000 Administrative Commissions