

Arkansas **Presbytery**  
Presbyterian Church (U.S.A.)

**Pastoral Call**

(for Pastor, Designated Pastor, Associate Pastor)

The Graham Memorial Presbyterian Church of Forrest City, Arkansas belonging to Arkansas Presbytery, being well satisfied with your qualification for ministry and confident that we have been led to you by the Holy Spirit as one whose service will be profitable to the spiritual interests of our church and fruitful for the Kingdom of our Lord, earnestly and solemnly calls you,

Rev. Emily Hook

(name)

to undertake the office of

Pastor

of this congregation, beginning August 1, 2019, promising you in the discharge of your duty all proper support encouragement and allegiance in the Lord.

That you may be free to devote full-time (part-time) to the ministry of Word and Sacrament among us, we promise and obligate ourselves to pay you in regular monthly payments the following effective salary and following vouchered expenses (fill in those which are agreed to):

**Effective salary**

Cash Salary	\$ <u>25,000</u>
Fair rental value of manse	\$ _____
Housing Allowance	\$ <u>20,114</u>
Utilities Allowance	\$ _____
Deferred Compensation	\$ _____
Other allowances Vision	\$ <u>100</u>
<b>Total</b>	\$ <u>45,114</u>

**Reimbursable expenses (by voucher)**

Automobile expense (___per mile)	\$ <u>3,000</u>
Business/professional expenses	\$ _____
SECA Supplement (up to 50%)	\$ <u>3,444</u>
Continuing Education	\$ <u>1,200</u>
Other allowances	\$ _____
Commit to discuss pursuit of Dr of Ministry after 3 years	
Moving Costs (up to)	\$ <u>3,500</u>

Full medical, pension, disability, and death benefit coverage under the Board of Pensions \$16,692

Paid Vacation	<u>4 weeks</u>	Parental Leave: 6 weeks paid
Paid Continuing Education	<u>2 weeks</u>	2 weeks *1/2 pay
		2 weeks unpaid

We further promise and obligate ourselves to review with you annually the adequacy of this compensation.

In the seventh year of service, the congregation will provide for a three-month Clergy Renewal Leave, continuing the salary and benefits for that period, and providing for pulpit supply in the pastor's absence.

In testimony whereof we have subscribed our names this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
\_\_\_\_\_

Having moderated the congregational meeting which extended this call for ministerial services, I do certify that the call has been made in all respect according to the rules laid down in the Form of Government, and that the persons who signed the foregoing call were authorized to do so by vote of the congregation.

Vote of the congregation at the meeting was \_\_\_\_\_ in favor of the candidate and \_\_\_\_\_ opposed.

(signed) \_\_\_\_\_  
moderator of the meeting

**Certification of Call**

**A. Action by Presbytery of Call** (complete 1 or 2)

1. The Committee on Ministry, acting on behalf of the Presbytery of \_\_\_\_\_  
has reviewed and approved this call.

Date of action \_\_\_\_\_ (Signed) \_\_\_\_\_

COM Moderator

2. The Presbytery of \_\_\_\_\_ has reviewed and approved this call.

Date of action \_\_\_\_\_ (Signed) \_\_\_\_\_

Stated Clerk

**B. Action by the Minister's/Candidate's Presbytery** (complete 1 or 2)

1. The Committee on Ministry, acting on behalf of the Presbytery of \_\_\_\_\_  
has reviewed and approved this call.

Date of action \_\_\_\_\_ (Signed) \_\_\_\_\_

COM Moderator

2. The Presbytery of \_\_\_\_\_ finds it expedient (not expedient) to release  
\_\_\_\_\_ to accept this call.

Date of action \_\_\_\_\_ (Signed) \_\_\_\_\_

Stated Clerk

**C. Acceptance of the Call**

This is to certify that I have received and accepted the call.

Date of action \_\_\_\_\_ (Signed) \_\_\_\_\_

Minister

*Sign each of four original copies. When completed one copy goes to the minister, one to the church, one to the Presbytery of call and one to the previous Presbytery of membership/care.*